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Architecture  
Heritage  
Planning  
Interiors



**We're Hiring!**

**Part I/II Architectural Assistant -or- Graduate  
Architectural Technician – Canterbury**

November 2024

Closing date for applications: 6<sup>th</sup> December 2024

Lee Evans Partnership LLP

St John's Lane, Canterbury CT1 2QQ

[recruitment@lee-evans.co.uk](mailto:recruitment@lee-evans.co.uk)

## Part I/Part II Architectural Assistant - OR - Graduate Architectural Technician – Canterbury

Are you an enthusiastic and adaptable team player looking for your next step into a career in architecture? Are you looking for a role which offers great opportunities to achieve that perfect work/life balance? LEP is seeking an Architectural Assistant (Part 1 or 2) and/or Graduate Architectural Technician to support our design team in our Canterbury studio.

### Who are we?

Lee Evans Partnership LLP ('LEP') is a forward-looking and progressive multi-disciplinary design practice working across London and the south-east of England. Our award-winning design teams work across a large variety of sectors of the construction industry, ensuring project variety, with no two days the same.

Our team is made up of 30 amazing professionals in architecture, interior design, heritage consultancy and town planning across two studio locations: Canterbury (head office) and London.

We all have one thing in common – the desire to work collaboratively with others to achieve outcomes we can all be proud of. Every person's role and opinions are just as important as the next and we strive to offer our staff an open and friendly working environment where we can all thrive.

At LEP, we all share, and are guided by, a strong set of values:

**Creative** - Create the future.

**Collaborative** - We're stronger together.

**Knowledgeable** - Sharing knowledge.

**Authentic** - Inspiring authenticity.

**Caring** - For people and places.

If this sounds like the work environment for you, keep reading...

### Who are we looking for:

- **One of the team** – Can you build and maintain good team-working relationships?
- **Eye for detail** – Do you have a good eye for detail and a keen interest in architecture and design?
- **Desire to learn** – Are you keen to expand your knowledge base and have the ability to adapt quickly to new software and processes?
- **Ability to Take Instruction** – Can you effectively listen, communicate, collaborate and take instruction?
- **Managing Time** – Can you effectively manage your time, working on your own initiative as well as in a team?

## The Role:

The role will involve, but is not limited to, the following:

- Assisting and inputting into the designs and producing design information
- Producing 2D drawings for concept and detail design under the guidance of the project architect
- Using Revit to work up and produce BIM models under the guidance of the project architect
- Assisting in the development of project reports and presentations
- Project-related information management and document control
- Graphical assistance using Adobe Suite, including Photoshop, InDesign and Illustrator
- Rendering visuals through Revit/Lumion
- Conducting site research and creating site analysis diagrams
- 3D modelling and 3D printing

## Skills & Qualifications:

We are seeking applications from those interested in beginning a career in the field of architecture. Applicants for this role should ideally hold the following:

- Ideally candidates will hold RIBA Part I or Part II, or be a recent architectural technology graduate holding basic knowledge of Adobe Suite, Revit, AutoCAD and Lumion, although some training can be offered
- An interest in a career in architecture and design
- Good eye for visual detail
- Ability to quickly learn software and eager to learn new skills
- Good organisational skills and able to manage own time effectively
- Ability to work in a team and under own initiative

## Remuneration & Benefits:

A competitive salary will be offered, based upon experience.

Routes of progression and further training maybe available to the right candidates, dependent upon performance.

### *Other benefits include:*

- An active drive towards achieving wellbeing and an effective work/life balance for all our staff
  - Remote and flexible working options available, which can be discussed with shortlisted applicants
  - 21-days annual leave plus 8 bank holidays, and additional complementary festive leave between the Christmas and New Year period
  - Workplace pension scheme for eligible employees
  - Relevant professional membership fees paid annually
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- Regular staff social events

At LEP, we encourage equality, diversity and inclusion within our workforce, and strive to constantly ensure equal job opportunities and fairness for all employees and job applicants.

If LEP sounds like the right fit for you for the next step in your career, please forward your CV and a portfolio of relevant work to us at [recruitment@lee-evans.co.uk](mailto:recruitment@lee-evans.co.uk)

**\*\*NO AGENCIES\*\***

